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**Dr Asmita Mehta**

Date:.....

From the Organising committee of Broncocon Kochi 2024, we are over the moon to invite you all for a Vallamkali (google it please) as you present your paper for the prestigious "V K JAIN Best e Poster award" **on May 25th, 2024, from 10:00 am to 1:00 pm**, and from **2pm till** the 'boat race' ends in the legendary **Velu Thampi HALL**.

Now, hold onto your paddles, Please row to the following guidelines for the poster presentation:-

1. Your presentations should be in Microsoft power point(pptx format 2016 onwards).

2. It should be in

**Landscape orientation,16/9 ratio ,**

**High contrast Lettering and readable fonts (min font size 24)**

**Use High contrast colours (Light text on dark background or vice versa)**

**Use standard Windows font only.**

**A maximum of 7 lines per slide and 5 words per line will improve the communication value of the slide.**

### 3. Pictures and Graphics

Save the picture you want to use as a JPG or PNG and set the compression/quality to medium or high.

Avoid saving as TIF files.

Save the picture/graphics/spreadsheets in your poster presentation separately on the USB drive.

**Videos- AVI,WMV,MP4 or MOV are the only acceptable formats.**

**Be careful to respect patient privacy and anonymity.**

If you are keeping videos and animations. Prepare ,prepare and prepare your slides well as they may not work ...

I would put **6 slides to the max** and talk the rest out. Time is precious to the judges and to us.

4. Save your presentation on a Pen Drive/ Hard disk (Oh, and please name the file after yourself, not after your *pet cat*!) Be prepared with a backup USB drive. (We trust you, but we've all seen a PowerPoint rebellion or two!)

5. You're the star of the show! Yup so don't highlight your faculty name or institution name anywhere (We've got our eyes on you, and we're not afraid to deduct marks!)

6. Your presentation will be graded on originality, Relevance to clinical practise, Logical approach and explanation of the case, visual appearance, Narration skills, and how well you handle the Q&A. No pressure, right?

7.. **Ding, ding!**

You've got **3 minutes** to dazzle those 4 staring eyes (did we tell you that there were 2 judges). It's like a mini symposium talk, but with less time and more pressure! Watch out for the 'kalaripayattu' volunteers who will stare at you if you exceed time. We have timers everywhere, even in your dreams!

**8. Before Presentation- Kindly reach your station at least 30 minutes prior to familiarise yourself with the technique and the equipment. Please note that it will not be possible to put your pendrive into each laptop available at the station or to attach your laptop. This will be done by from the media expert available at the location.**

8.. Everyone gets a certificate of honor, but only one gets the shiny "V K Jain Eposter" award. (Bonus currency notes included). Don't worry, we've taken a loan for giving four consolation prizes each for the pre lunch and post lunch slots respectively.

9.. ALL THE VERY BEST! Keep smiling and remember, it's not elephant science... well, actually, it might be.

From everyone at the Organising committee we are signing off for now!

BRONCOCON Kochi 2024